

Registered number: 10213568

**NPS PETERBOROUGH LIMITED**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2018**

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**NPS PETERBOROUGH LIMITED**

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**COMPANY INFORMATION**

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|                             |   |
|-----------------------------|---|
| <b>DIRECTORS</b>            | D T Wetteland<br>S C Hersey<br>S P Machen<br>D A Seaton<br>A Gee  |
| <b>COMPANY SECRETARY</b>    | H L Jones   |
| <b>REGISTERED NUMBER</b>    | 10213568  |
| <b>REGISTERED OFFICE</b>    | Lancaster House<br>16 Central Avenue<br>St Andrews Business Park<br>Norwich<br>Norfolk<br>NR7 0HR                               |
| <b>INDEPENDENT AUDITORS</b> | PricewaterhouseCoopers LLP<br>Chartered Accountants & Statutory Auditors<br>Abacus House<br>Castle Park<br>Cambridge<br>CB3 0AN |
| <b>BANKERS</b>              | Barclays Bank Plc<br>5/6 Red Lion Street<br>Norwich<br>Norfolk<br>NR1 3QH   |
| <b>SOLICITORS</b>           | nplaw<br>Norfolk County Council<br>County Hall<br>Martineau Lane<br>Norwich<br>Norfolk<br>NR1 2DH                               |

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**NPS PETERBOROUGH LIMITED**

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**CONTENTS**

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|  | Page(s) |
|--|---------|
| <b>Directors' report</b>                 | 1 - 3   |
| <b>Independent auditors' report</b>      | 4 - 5   |
| <b>Statement of comprehensive income</b> | 6       |
| <b>Statement of financial position</b>   | 7       |
| <b>Statement of changes in equity</b>    | 8       |
| <b>Notes to the financial statements</b> | 9 - 24  |

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## NPS PETERBOROUGH LIMITED

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### DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2018

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The directors present their annual report and the audited financial statements for the year ended 31 March 2018.

#### PRINCIPAL ACTIVITIES

The company's principal activities are that of estates and property management.

#### RESULTS AND DIVIDENDS

The profit for the year amounted to £87,713 (2017 - £36,117).

The directors have not recommended a dividend for the year (2017: nil).

#### DIRECTORS

The directors who were in office during the year and up to the date of signing the financial statements were:

M L Britch (resigned 31 January 2018)

P Venn (resigned 7 July 2017)

S C Hersey

S P Machen

D A Seaton

A Gee (appointed 7 July 2017)

D T Wetteland (appointed 16 April 2018)

#### QUALIFYING THIRD PARTY INDEMNITY PROVISIONS

The company has maintained liability insurance for its directors and officers throughout the period and up to the date of signing the financial statements. The directors and officers have also been granted a qualifying third party indemnity provision under section 234 of the Companies Act 2006 which is in force to the date of approval of the financial statements. Neither the company's indemnity nor insurance provides cover in the event that a director or officer is proved to have acted fraudulently or dishonestly.

#### FUTURE DEVELOPMENTS

The company's core market is income from Local Authority capital expenditure budgets.

The company derives the majority of its turnover from Peterborough City Council. This is a long term agreement and this agreement will continue to make up the majority of the company's income stream.

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## NPS PETERBOROUGH LIMITED

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### DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2018

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#### DIRECTORS' RESPONSIBILITIES STATEMENT

The directors are responsible for preparing the annual report and the financial statements in accordance with applicable law and regulation.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have prepared the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards, comprising FRS101 'Reduced Disclosure Framework' and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing the financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable United Kingdom Accounting Standards, comprising FRS 101 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006.

The directors are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### DISCLOSURE OF INFORMATION TO AUDITORS

In the case of each director in office at the date the directors' report is approved, the director has confirmed that:

- so far as the director is aware, there is no relevant audit information of which the company's auditors are unaware; and
- they have taken all the steps that ought to have been taken as a director in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

#### SMALL COMPANIES NOTE

In preparing this report, the directors have taken advantage of the small companies exemptions provided by Part 15 of the Companies Act 2006.

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**NPS PETERBOROUGH LIMITED**

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**DIRECTORS' REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2018**

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**INDEPENDENT AUDITORS**

Pursuant to section 487 of the Companies Act 2006, the auditors will be deemed reappointed and PricewaterhouseCoopers LLP will therefore continue in office.

This report was approved by the board on 9 August 2018 and signed on its behalf.



**D T Wetteland**  
Director

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## NPS PETERBOROUGH LIMITED

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### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF NPS PETERBOROUGH LIMITED

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## Report on the audit of the financial statements

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### Opinion

In our opinion, NPS Peterborough Limited's financial statements:

- give a true and fair view of the state of the company's affairs as at 31 March 2018 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards, comprising FRS 101 "Reduced Disclosure Framework", and applicable law); and
- have been prepared in accordance with the requirements of the Companies Act 2006.

We have audited the financial statements, included within the Annual Report and Financial Statements (the "Annual Report"), which comprise: the statement of financial position as at 31 March 2018; the statement of comprehensive income, the statement of changes in equity for the year then ended; and the notes to the financial statements, which include a description of the significant accounting policies.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) ("ISAs (UK)") and applicable law. Our responsibilities under ISAs (UK) are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Independence

We remained independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, which includes the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which ISAs (UK) require us to report to you when:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

However, because not all future events or conditions can be predicted, this statement is not a guarantee as to the company's ability to continue as a going concern.

### Reporting on other information

The other information comprises all of the information in the Annual Report other than the financial statements and our auditors' report thereon. The directors are responsible for the other information. Our opinion on the financial statements does not cover the other information and, accordingly, we do not express an audit opinion or, except to the extent otherwise explicitly stated in this report, any form of assurance thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify an apparent material inconsistency or material misstatement, we are required to perform procedures to conclude whether there is a material misstatement of the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report based on these responsibilities.

With respect to the Directors' Report, we also consider whether the disclosures required by the UK Companies Act 2006 have been included.

Based on the responsibilities described above and our work undertaken in the course of the audit, ISAs (UK) require us also to report certain opinions and matters as described below.

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## NPS PETERBOROUGH LIMITED

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### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF NPS PETERBOROUGH LIMITED

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#### *Directors' Report*

In our opinion, based on the work undertaken in the course of the audit, the information given in the Directors' Report for the year ended 31 March 2018 is consistent with the financial statements and has been prepared in accordance with applicable legal requirements.

In light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we did not identify any material misstatements in the Directors' Report.

#### **Responsibilities for the financial statements and the audit**

##### *Responsibilities of the directors for the financial statements*

As explained more fully in the Directors' Responsibilities Statement set out on page 2, the directors are responsible for the preparation of the financial statements in accordance with the applicable framework and for being satisfied that they give a true and fair view. The directors are also responsible for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

##### *Auditors' responsibilities for the audit of the financial statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements

A further description of our responsibilities for the audit of the financial statements is located on the FRC's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditors' report.

##### *Use of this report*

This report, including the opinions, has been prepared for and only for the company's members as a body in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and for no other purpose. We do not, in giving these opinions, accept or assume responsibility for any other purpose or to any other person to whom this report is shown or into whose hands it may come save where expressly agreed by our prior consent in writing.

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## Other required reporting

### **Companies Act 2006 exception reporting**

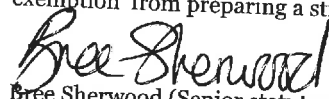
Under the Companies Act 2006 we are required to report to you if, in our opinion:

- we have not received all the information and explanations we require for our audit; or
- adequate accounting records have not been kept by the company, or returns adequate for our audit have not been received from branches not visited by us; or
- certain disclosures of directors' remuneration specified by law are not made; or
- the financial statements are not in agreement with the accounting records and returns.

We have no exceptions to report arising from this responsibility.

### **Entitlement to exemptions**

Under the Companies Act 2006 we are required to report to you if, in our opinion, the directors were not entitled to: take advantage of the small companies exemption in preparing the Directors' Report; and take advantage of the small companies exemption from preparing a strategic report. We have no exceptions to report arising from this responsibility.

  
Bree Sherwood (Senior statutory auditor)  
for and on behalf of PricewaterhouseCoopers LLP  
Chartered Accountants and Statutory Auditors  
Cambridge

Date: 9 August 2018



**NPS PETERBOROUGH LIMITED**

**STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 31 MARCH 2018**

|   | Note | Year ended<br>31 March<br>2018<br>£ | <i>As restated</i><br>Period ended<br>31 March<br>2017<br>£ |
|---|------|-------------------------------------|---|
| Revenue   |      |                                     |   |
| Cost of sales   | 4    | 2,546,351                           | 1,461,552   |
|   |      | <b>(2,154,505)</b>                  | <b>(1,222,155)</b>  |
| <b>GROSS PROFIT</b>                                       |      | <b>391,846</b>                      | <b>239,397</b>  |
| Administrative expenses                                   |      | <b>(283,454)</b>                    | <b>(181,483)</b>  |
| <b>OPERATING PROFIT</b>                                   |      | <b>108,392</b>                      | <b>57,914</b>   |
| Interest payable and similar expenses                     | 5    | -                                   | (12,500)  |
| <b>PROFIT BEFORE TAXATION</b>                             |      | <b>108,392</b>                      | <b>45,414</b>   |
| Tax on profit   | 9    | <b>(20,679)</b>                     | <b>(9,297)</b>  |
| <b>PROFIT AND TOTAL COMPREHENSIVE INCOME FOR THE YEAR</b> |      | <b>87,713</b>                       | <b>36,117</b>   |

There was no other comprehensive income for 2018 (2017: £NIL).


The notes on pages 9 to 24 form part of these financial statements.

**NPS PETERBOROUGH LIMITED**  
**REGISTERED NUMBER: 10213568**

**STATEMENT OF FINANCIAL POSITION**  
**FOR THE YEAR ENDED 31 MARCH 2018**

|   | Note | 2018<br>£ | 2017<br>£ |
|---|------|-----------|-----------|
| <b>FIXED ASSETS</b>   |      |           |           |
| Property, plant and equipment   | 10   | 1,288     | 1,632     |
|   |      | 1,288     | 1,632     |
| <b>CURRENT ASSETS</b>   |      |           |           |
| Trade and other receivables: amounts falling due after more than one year | 11   | 918       | 753       |
| Trade and other receivables: amounts falling due within one year          | 11   | 175,672   | 218,594   |
| Cash and cash equivalents   | 12   | 436,182   | 459,844   |
|   |      | 612,772   | 679,191   |
| Creditors: amounts falling due within one year                            | 13   | (490,220) | (644,696) |
| <b>NET CURRENT ASSETS</b>   |      | 122,552   | 34,495    |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>                              |      | 123,840   | 36,127    |
| <b>NET ASSETS</b>   |      | 123,840   | 36,127    |
| <b>EQUITY</b>   |      |           |           |
| Called up share capital   | 15   | 10        | 10        |
| Retained earnings   |      | 123,830   | 36,117    |
| <b>TOTAL EQUITY</b>   |      | 123,840   | 36,127    |

The financial statements on pages 6 to 24 were approved and authorised for issue by the board and were signed on its behalf on 9 August 2018

  
**D T Wetteland**  
 Director

The notes on pages 9 to 24 form part of these financial statements.

**NPS PETERBOROUGH LIMITED**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 31 MARCH 2018**

|  | Called up<br>share capital | Retained<br>earnings | Total equity   |
|--|----------------------------|----------------------|----------------|
|  | £                          | £                    | £              |
| At 1 April 2017                                | 10                         | 36,117               | 36,127         |
| <b>COMPREHENSIVE INCOME FOR THE YEAR</b>       |                            |                      |                |
| Profit for the year                            | -                          | 87,713               | 87,713         |
| <b>TOTAL COMPREHENSIVE INCOME FOR THE YEAR</b> | -                          | 87,713               | 87,713         |
| <b>AT 31 MARCH 2018</b>                        | <b>10</b>                  | <b>123,830</b>       | <b>123,840</b> |

**STATEMENT OF CHANGES IN EQUITY  
FOR THE PERIOD FROM 3 JUNE 2016 TO 31 MARCH 2017**

|  | Called up<br>share capital | Retained<br>earnings | Total equity  |
|--|----------------------------|----------------------|---------------|
|  | £                          | £                    | £             |
| At 3 June 2016                                   | -                          | -                    | -             |
| <b>COMPREHENSIVE INCOME FOR THE PERIOD</b>       |                            |                      |               |
| Profit for the period                            | -                          | 36,117               | 36,117        |
| <b>TOTAL COMPREHENSIVE INCOME FOR THE PERIOD</b> | -                          | 36,117               | 36,117        |
| Shares issued during the period                  | 10                         | -                    | 10            |
| <b>AT 31 MARCH 2017</b>                          | <b>10</b>                  | <b>36,117</b>        | <b>36,127</b> |

The notes on pages 9 to 24 form part of these financial statements.

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**NPS PETERBOROUGH LIMITED**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018**

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**1. GENERAL INFORMATION**

The company is a private company, limited by shares, incorporated and domiciled in the UK and registered at Lancaster House, 16 Central Avenue, St Andrews Business Park, Norwich, Norfolk, NR7 0HR. The reporting period is from 1 April 2017 to 31 March 2018.

The company's principal activities are that of building services consultants and property management.

**2. ACCOUNTING POLICIES**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Companies Act 2006 as applicable to companies using Financial Reporting Standard 101 'Reduced Disclosure Framework' (FRS 101). The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 2006.

The preparation of financial statements in compliance with FRS 101 requires the use of certain critical accounting estimates. It also requires management to exercise judgment in applying the company's accounting policies. These areas involving a higher degree of complexity, or where assumptions and estimates are significant to the financial statements are disclosed in note 3. The financial statements are presented in pound sterling (£).

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**NPS PETERBOROUGH LIMITED**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018**

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**2. ACCOUNTING POLICIES (CONTINUED)**

**2.2 Financial reporting standard 101 - reduced disclosure exemptions**

The company has taken advantage of the following disclosure exemptions under FRS 101:

- the requirements of IFRS 7 Financial Instruments: Disclosures
- the requirements of paragraphs 91-99 of IFRS 13 Fair Value Measurement
- the requirement in paragraph 38 of IAS 1 'Presentation of Financial Statements' to present comparative information in respect of:
  - paragraph 79(a)(iv) of IAS 1;
  - paragraph 73(e) of IAS 16 Property, Plant and Equipment;
  - paragraph 118(e) of IAS 38 Intangible Assets;
- the requirements of paragraphs 10(d), 10(f), 16, 38A, 38B, 38C, 38D, 40A, 40B, 40C, 40D, 111 and 134-136 of IAS 1 Presentation of Financial Statements
- the requirements of IAS 7 Statement of Cash Flows
- the requirements of paragraphs 30 and 31 of IAS 8 Accounting Policies, Changes in Accounting Estimates and Errors
- the requirements of paragraph 17 and 18A of IAS 24 Related Party Disclosures
- the requirements in IAS 24 Related Party Disclosures to disclose related party transactions entered into between two or more members of a group, provided that any subsidiary which is a party to the transaction is wholly owned by such a member

**2.3 Going concern**

Whilst the entity remains profit making and has positive net current assets and net assets the entity operates as part of a wider Group and as such the Directors have received confirmation from Norse Group Limited that it will provide, for a period of at least 12 months from the date of the signing of these financial statements, such financial support as is necessary to allow the company to meet its liabilities as they fall due. Accordingly, the directors believe it remains appropriate to prepare the financial statements on a going concern basis.

**2.4 New standards, amendments and IFRIC interpretations**

No new accounting standards, or amendments to accounting standards, or IFRIC interpretations that are effective for the year ended 31 March 2018 have had a material impact on the company.

**2.5 Prior period adjustment**

The Directors have reviewed the accounting for the contractual relationship with their joint venture partner and have identified that certain expenditure would be more appropriately classified against revenue. This has resulted in an impact to revenue and cost of sales within the financial statements for the period ended 31 March 2017. The impact is a reduction of revenue by £45,599 and an increase in cost of sales by £45,599. There is nil impact on profit and reserves.

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NPS PETERBOROUGH LIMITED

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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018

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2. ACCOUNTING POLICIES (CONTINUED)

2.6 Revenue

Revenue comprises revenue from the sale of goods and rendering of services. Revenue is measured by reference to the fair value of consideration received or receivable by the company for goods supplied and services provided, excluding VAT, rebates, and trade discounts.

Revenue from the sale of goods is recognised when the company has transferred to the buyer the significant risks and rewards of ownership of the goods. In practice the satisfaction of these conditions generally coincides with when the goods are delivered. Revenue from a contract to provide services is recognised by reference to the stage of completion of the contract at the balance sheet date.

Revenue in respect of property consultancy services is generally earned under fixed sum contracts, on a time-charge basis or under fixed term service agreements. In respect of fixed sum contracts revenue is recognised using the percentage of completion method, based on the proportion of costs incurred at the balance sheet date to the total estimated cost of completing the contracted work.

Where work is performed on a time charge basis revenue is recognised based on the number of hours work that has been performed at the balance sheet date. Revenue earned under fixed term service agreements is generally recognised on a straight term basis over the length of the contract.

Revenue from long-term contracts represents the sales value of work done in the year, including fees invoiced and estimates in respect of amounts to be invoiced after the year end. Profits are recognised on long-term contracts where the final outcome can be assessed with reasonable certainty. In calculating the profit attributable to the period, the percentage of completion method is used based on the proportion of costs incurred at the balance sheet date to the total estimated cost of completing the contracted work.

Full provision is made for all known or anticipated losses on each contract immediately where such losses are forecast. Where the outcome of a long term contract cannot be estimated reliably revenue is recognised only to the extent of contract costs incurred that it is probable will be recoverable. Gross amounts due from customers are stated at the proportion of the anticipated net sales value earned to date less amounts billed on account. To the extent that fees paid on account exceed the value of work performed, they are included within accruals and deferred income.

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**NPS PETERBOROUGH LIMITED**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018**

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**2. ACCOUNTING POLICIES (CONTINUED)**

**2.7 Property, plant and equipment**

Property, plant and equipment under the cost model are stated at historical cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

Depreciation is charged so as to allocate the cost of assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Computer equipment                      - 20% straight line

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the statement of comprehensive income.

**2.8 Operating leases**

Rentals paid under operating leases are charged to the statement of comprehensive income on a straight line basis over the lease term.

Associated costs such as maintenance and insurance are expensed as incurred.

**2.9 Trade and other receivables**

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

**2.10 Cash and cash equivalents**

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

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NPS PETERBOROUGH LIMITED

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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018

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2. ACCOUNTING POLICIES (CONTINUED)

**2.11 Financial instruments**

The company recognises financial instruments when it becomes a party to the contractual arrangements of the instrument. Financial instruments are de-recognised when they are discharged or when the contractual terms expire. The company's accounting policies in respect of financial instruments transactions are explained below:

**Financial assets**

The company classifies all of its financial assets as loans and receivables.

**Loans and receivables**

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They arise principally through the provision of goods and services to customers (e.g. trade receivables), but also incorporate other types of contractual monetary asset. They are initially recognised at fair value plus transaction costs that are directly attributable to their acquisition or issue, and are subsequently carried at amortised cost using the effective interest rate method, less provision for impairment.

Impairment provisions are recognised when there is objective evidence (such as significant financial difficulties on the part of the counterparty or default or significant delay in payment) that the company will be unable to collect all of the amounts due under the terms receivable, the amount of such a provision being the difference between the net carrying amount and the present value of the future expected cash flows associated with the impaired receivable. For trade receivables, which are reported net, such provisions are recorded in a separate allowance account with the loss being recognised within administrative expenses in the statement of comprehensive income. On confirmation that the trade receivable will not be collected, the gross carrying value of the asset is written off against the associated provision.

**Financial liabilities**

The company classifies all of its financial liabilities as liabilities at amortised cost.

**At amortised cost**

Financial liabilities at amortised cost including bank borrowings are initially recognised at fair value net of any transaction costs directly attributable to the issue of the instrument. Such interest bearing liabilities are subsequently measured at amortised cost using the effective interest rate method, which ensures that any interest expense over the period to repayment is at a constant rate on the balance of the liability carried into the statement of financial position.



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**NPS PETERBOROUGH LIMITED**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018**

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**2. ACCOUNTING POLICIES (CONTINUED)**

**2.12 Trade and other payables**

Trade and other payables are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers.

Short term payables are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value net of transaction costs and are measured subsequently at amortised cost using the effective interest method.

**2.13 Interest payable and similar expenses**

Finance costs are charged to the statement of comprehensive income over the term of the debt using the effective interest method so that the amount charged is at a constant rate on the carrying amount. Issue costs are initially recognised as a reduction in the proceeds of the associated capital instrument.

**2.14 Pensions**

**Defined contribution pension plan**

The contributions to the company pension scheme have been treated as a money purchase scheme, despite employees being members of the local government pension scheme. Under the terms of the transfer agreement, the actuarial risks associated with the scheme remain with Peterborough City Council. The contributions paid by NPS Peterborough Limited are set in relation to the current service year only and as such the company has accounted for the contributions to the scheme as if it were a defined contributions scheme.

The contributions are recognised as an expense in the statement of comprehensive income when they fall due. Amounts not paid are shown in accruals as a liability on the statement of financial position. The assets of the plan are held separately from the company in independently administered funds.

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**NPS PETERBOROUGH LIMITED**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018**

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**2. ACCOUNTING POLICIES (CONTINUED)**

**2.15 Current and deferred taxation**

The tax expense for the year comprises current and deferred tax. Tax is recognised in the statement of comprehensive income, except that a charge attributable to an item of income and expense recognised as other comprehensive income or to an item recognised directly in equity is also recognised in other comprehensive income or directly in equity respectively.

The current income tax charge is calculated on the basis of tax rates and laws that have been enacted or substantively enacted by the reporting date in the countries where the company operates and generates income.

Deferred tax balances are recognised in respect of all timing differences that have originated but not reversed by the statement of financial position date, except that:

- The recognition of deferred tax assets is limited to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits; and
- Any deferred tax balances are reversed if and when all conditions for retaining associated tax allowances have been met.

Deferred tax balances are not recognised in respect of permanent differences except in respect of business combinations, when deferred tax is recognised on the differences between the fair values of assets acquired and the future tax deductions available for them and the differences between the fair values of liabilities acquired and the amount that will be assessed for tax. Deferred tax is determined using tax rates and laws that have been enacted or substantively enacted by the reporting date.

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NPS PETERBOROUGH LIMITED

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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018

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3. **JUDGMENTS IN APPLYING ACCOUNTING POLICIES AND KEY SOURCES OF ESTIMATION UNCERTAINTY**

To be able to prepare the financial statements according to FRS101, management must make estimates and assumptions that affect the asset and liability items and revenue and expense amounts recorded in the financial statements. These estimates are based on historic experience and various other assumptions that management and the Board of directors believe are reasonable under the circumstances. The results of this form the basis for making judgements about the carrying value of assets and liabilities that are not readily available from other sources.

The actual results are likely to differ from the judgements, estimates and assumptions made by management, and will seldom equal the estimated results.

Information about the significant judgements, estimates and assumptions that have the most significant effect on the recognition and measurement of assets, liabilities, income and expenses are discussed below.

**Critical judgements**

**Revenue and profit on property consultancy contracts**

In respect of certain property consultancy services the stage of completion of any contract is assessed by management by taking into consideration all information available at the reporting date. In this process management carries out significant judgements about milestones, actual work performed and the estimated costs to complete the work. Further information on the company's accounting policy for these contracts is provided in note 2.6.

**Critical estimates**

**Deferred tax assets**

The assessment of the probability of future taxable income in which deferred tax assets can be utilised is based on the company's latest approved budget forecast, which is adjusted for significant non-taxable income and expenses and specific limits to the use of any unused tax loss or credit. If a positive forecast of taxable income indicates the probable use of a deferred tax asset, especially when it can be utilised without a time limit, that deferred tax asset is usually recognised in full. The recognition of deferred tax assets that are subject to certain legal or economic limits or uncertainties is assessed individually by management based on the specific facts and circumstances.

4. **REVENUE**

The whole of the revenue is attributable to building surveying and property management services.

All revenue arose within the United Kingdom.

**NPS PETERBOROUGH LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018**

**5. OPERATING PROFIT**

The operating profit is stated after charging:

|   | <b>Year ended<br/>31 March<br/>2018<br/>£</b> | <i>Period ended<br/>31 March<br/>2017<br/>£</i> |
|---|---|---|
| Wages and salaries                            | 380,209                                       | 311,848   |
| Social security costs                         | 40,775  | 28,908  |
| Other pension costs                           | 52,817  | 44,298  |
| Depreciation of property, plant and equipment | 344   | 91  |
| Operating lease expense                       | 50,000  | 36,546  |
|   | <u>          </u>                             | <u>          </u>                               |

**6. AUDITORS' REMUNERATION**

The company paid the following amounts to its auditors in respect of the audit of the financial statements and for other services provided to the company:

|                                   | <b>Year ended<br/>31 March<br/>2018<br/>£</b> | <i>Period ended<br/>31 March<br/>2017<br/>£</i> |
|-----------------------------------|---|---|
| Fees for the audit of the company | 15,089  | 8,500   |
|                                   | <u>          </u>                             | <u>          </u>                               |

The company has taken advantage of the exemption not to disclose amounts paid for non audit services as these are disclosed in the group financial statements of the parent company.

**7. EMPLOYEES**

The average monthly number of employees, including the directors, during the year was as follows:

|         | <b>Year<br/>ended<br/>31<br/>March<br/>2018<br/>No.</b> | <i>Period<br/>ended<br/>31<br/>March<br/>2017<br/>No.</i> |
|---------|---|---|
| Estates | 11  | 10  |
|         | <u>          </u>                                       | <u>          </u>   |

**NPS PETERBOROUGH LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018**

**8. DIRECTORS' REMUNERATION**

|                       | <b>Year ended<br/>31 March<br/>2018<br/>£</b> | <i>Period ended<br/>31 March<br/>2017<br/>£</i> |
|-----------------------|---|---|
| Directors' emoluments | 71,036  | 35,048  |
|                       | <b>71,036</b>                                 | <b>35,048</b>                                   |
|                       | <b>71,036</b>                                 | <b>35,048</b>                                   |

Directors emoluments are borne by NPS Property Consultants Limited and recharged to the company. The disclosure above relates to services provided by two directors.

The directors are directors of the parent company and a number of fellow subsidiaries and it is not possible to make an accurate apportionment of their emoluments in respect of each of the subsidiaries. Accordingly, the above details include no emoluments in respect of the directors. Their total emoluments are included in the aggregate of directors' emoluments disclosed in the financial statements of the parent company

**9. TAX ON PROFIT**

|   | <b>Year ended<br/>31 March<br/>2018<br/>£</b> | <i>Period ended<br/>31 March<br/>2017<br/>£</i> |
|---|---|---|
| <b>CURRENT TAX</b>                                |   |   |
| UK corporation tax on profits for the year/period | 20,710  | 10,050  |
| Adjustments in respect of prior periods           | 134   | -   |
| <b>TOTAL CURRENT TAX</b>                          | <b>20,844</b>                                 | <b>10,050</b>                                   |
| <b>DEFERRED TAX</b>                               |   |   |
| Origination and reversal of timing differences    | (58)  | (753)   |
| Adjustments in respect of prior periods           | (107)   | -   |
| <b>TOTAL DEFERRED TAX</b>                         | <b>(165)</b>                                  | <b>(753)</b>                                    |
| <b>TAX ON PROFIT</b>                              | <b>20,679</b>                                 | <b>9,297</b>                                    |

**NPS PETERBOROUGH LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018**

**9. TAX ON PROFIT (CONTINUED)**

**FACTORS AFFECTING TAX CHARGE FOR THE YEAR/PERIOD**

The tax assessed for the year is higher than (9 months and 27 days to 31 March 2017 - higher than) the standard rate of corporation tax in the UK of 19% (9 months and 27 days to 31 March 2017 - 20%). The differences are explained below:

|   | <b>Year ended<br/>31 March<br/>2018<br/>£</b> | <i>Period ended<br/>31 March<br/>2017<br/>£</i> |
|---|---|---|
| Profit before taxation  | <u>108,392</u>                                | <u>45,414</u>                                   |
| Profit before taxation multiplied by standard rate of corporation tax in the UK of 19% (2017 - 20%) | 20,594  | 9,083   |
| <b>EFFECTS OF:</b>  |   |   |
| Expenses not deductible for tax purposes  | 51  | 81  |
| Adjustments in respect of prior periods   | 27  | -   |
| Changes in the rate of tax  | 7   | 133   |
| <b>TOTAL TAX CHARGE FOR THE YEAR/PERIOD</b>   | <u><u>20,679</u></u>                          | <u><u>9,297</u></u>                             |

**FACTORS THAT MAY AFFECT FUTURE TAX CHARGES**

Changes to the UK corporation tax rates were substantively enacted as part of Finance Bill 2016 (on 6 September 2016). These include reductions to the main rate, to reduce the rate to 17% from 1 April 2020. Deferred taxes at the balance sheet date have been measured using these enacted tax rates and reflected in these financial statements.

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NPS PETERBOROUGH LIMITED

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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018

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10. PROPERTY, PLANT AND EQUIPMENT

|                                 | Computer<br>equipment<br>£ |
|---------------------------------|----------------------------|
| <b>COST</b>                     |                            |
| At 1 April 2017                 | 1,723                      |
| At 31 March 2018                | <u>1,723</u>               |
| <b>ACCUMULATED DEPRECIATION</b> |                            |
| At 1 April 2017                 | 91                         |
| Charge for the year             | 344                        |
| At 31 March 2018                | <u>435</u>                 |
| <b>NET BOOK AMOUNT</b>          |                            |
| At 31 March 2018                | <u>1,288</u>               |
| At 31 March 2017                | <u><u>1,632</u></u>        |

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NPS PETERBOROUGH LIMITED

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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018

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11. TRADE AND OTHER RECEIVABLES

|   | 2018<br>£      | 2017<br>£      |
|---|----------------|----------------|
| <b>AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR</b> |                |                |
| Deferred tax asset                                  | 918            | 753            |
|   | <u>918</u>     | <u>753</u>     |
| <br>  |                |                |
|   | 2018<br>£      | 2017<br>£      |
| <b>AMOUNTS FALLING DUE WITHIN ONE YEAR</b>          |                |                |
| Trade receivables                                   | 173,856        | 212,416        |
| Amounts owed by group undertakings                  | 1,627          | -              |
| Other debtors                                       | 2              | 2              |
| Prepayments and accrued income                      | 187            | 6,176          |
|   | <u>175,672</u> | <u>218,594</u> |

Amounts owed by parent and fellow group undertakings are unsecured, interest free, have no fixed date of repayment and are repayable on demand.

Trade receivables are stated after provision for impairment of £NIL. (2017: £NIL).

12. CASH AND CASH EQUIVALENTS

|                          | 2018<br>£      | 2017<br>£      |
|--------------------------|----------------|----------------|
| Cash at bank and in hand | <u>436,182</u> | <u>459,844</u> |



**NPS PETERBOROUGH LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018**

**13. CREDITORS: Amounts falling due within one year**

|                                    | 2018    | 2017    |
|------------------------------------|---------|---------|
|                                    | £       | £       |
| Amounts owed to group undertakings | 220,279 | 559,301 |
| Corporation tax                    | 14,710  | 10,050  |
| Other taxation and social security | 11,957  | 5,351   |
| Other creditors                    | 5,995   | 5,775   |
| Accruals and deferred income       | 237,279 | 64,219  |
|                                    | 490,220 | 644,696 |

Amounts due to group undertakings are unsecured, interest free, have no fixed date of repayment and are repayable on demand.

Included within other creditors at the period end are outstanding pension contributions of £5,996 (2017: £6,730).

**14. DEFERRED TAXATION**

The movement in the deferred taxation asset during the year/period was:

|                              | 2018       | 2017       |
|------------------------------|------------|------------|
|                              | £          | £          |
| At beginning of year/period  | 753        | -          |
| Credited to profit or loss   | 165        | 753        |
| <b>AT END OF YEAR/PERIOD</b> | <b>918</b> | <b>753</b> |

Deferred tax is provided for at 17% (2017: 17%) in the financial statements and consists of the following:

|  | 2018 | 2017 |
|--|------|------|
|  | £    | £    |
| Difference between depreciation and capital allowances | 65   | (37) |
| Other timing differences                               | 853  | 790  |
|  | 918  | 753  |

**NPS PETERBOROUGH LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018**

**15. CALLED UP SHARE CAPITAL**

|   | 2018 | 2017 |
|---|------|------|
|   | £    | £    |
| <b>Allotted, called up and fully paid</b> |      |      |
| 8 (2017: 8) Ordinary A shares of £1 each  | 8    | 8    |
| 2 (2017: 2) Ordinary B shares of £1 each  | 2    | 2    |
|   | 10   | 10   |
|   | 10   | 10   |

**16. CONTINGENT LIABILITIES**

The company is part of a group VAT registration and as such is jointly and severally liable for the VAT liability of the entire group. The group liability at the year end was £1,435,201 (2017: £1,851,343).

A cross guarantee in favour of Barclays Bank plc is in place between NPS Peterborough Limited and the following group companies: NPS Property Consultants Limited, NPS North West Limited, NPS Humber Limited, NPS Barnsley Limited, NPS South West Limited, NPS London Limited, NPS Norwich Limited, NPS Leeds Limited, Norse Energy Limited, Norse Development Company Limited, International Aviation Academy-Norwich Limited, NPS Newport Limited, Hamson Barron Smith Limited, NPS Infinity Limited, NPS South East Limited. This cross guarantee is also in place between NPS Peterborough Limited and Beattie Passive Norse Limited, a joint venture company within the NPS Group. The indebtedness subject to this guarantee at the year end was £nil.

**17. OTHER PROVISIONS**

The nature of the company's activities, particularly in relation to it's operations, is such that from time to time it faces challenges in respect of contractual disputes, laws and regulations and tax arising in the normal course of business. Provisions are made for these actions where this is appropriate. No provisions have been made in the financial statements for this year (2017: NIL).

**18. COMMITMENTS UNDER OPERATING LEASES**

At 31 March the company had future minimum lease payments under non-cancellable operating leases as follows:

|  | 2018    | 2017    |
|--|---------|---------|
|  | £       | £       |
| Not later than 1 year                        | 50,000  | 50,000  |
| Later than 1 year and not later than 5 years | 200,000 | 200,000 |
| Later than 5 years                           | 150,000 | 200,000 |
|  | 400,000 | 450,000 |
|  | 400,000 | 450,000 |

**NPS PETERBOROUGH LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018**

**19. RELATED PARTY TRANSACTIONS**

The company had the following transactions and balances in the normal course of trade with related parties within the NPS Property Consultants Group, and the minority shareholder, Peterborough City Council during the year/period.

|                                  | 12 months<br>ended 31<br>March 2018                         | 12 months<br>ended 31<br>March 2018                         | 31 March<br>2018         | 31 March<br>2018         |
|----------------------------------|---|---|--------------------------|--------------------------|
|                                  | Sales<br>£  | Purchases<br>£  | Debtors<br>£             | Creditors<br>£           |
| NPS Property Consultants Limited | 585   | 216,785   | -                        | 154,473                  |
| NPS North West Limited           | 1,627   | -   | 1,627                    | -                        |
| NPS Leeds Limited                | -   | 1,500   | -                        | -                        |
| Hamson Barron Smith Limited      | -   | 1,090,844   | -                        | 65,806                   |
| Peterborough City Council        | 2,525,095   | 58,795  | 171,216                  | 108,391                  |
|                                  | <u>2,525,095</u>  | <u>58,795</u>   | <u>171,216</u>           | <u>108,391</u>           |
|                                  | <i>Period from<br/>3 June 2016 to<br/>31 March<br/>2017</i> | <i>Period from<br/>3 June 2016 to<br/>31 March<br/>2017</i> | <i>31 March<br/>2017</i> | <i>31 March<br/>2017</i> |
|                                  | <i>Sales<br/>£</i>  | <i>Purchases<br/>£</i>                                      | <i>Debtors<br/>£</i>     | <i>Creditors<br/>£</i>   |
| NPS Property Consultants Limited | -   | 119,508   | -                        | 379,299                  |
| NPS London Limited               | -   | 1,000   | -                        | -                        |
| Hamson Barron Smith Limited      | -   | 681,566   | -                        | 180,002                  |
| Peterborough City Council        | 1,421,747   | -   | -                        | 45,599                   |
|                                  | <u>1,421,747</u>  | <u>-</u>  | <u>-</u>                 | <u>45,599</u>            |

In addition to the above, management charges of £122,161 (2017: £79,118) were charged to the company by NPS Property Consultants Limited.

**20. ULTIMATE PARENT UNDERTAKING AND CONTROLLING PARTY**

The immediate parent undertaking and smallest group to consolidate these financial statements is NPS Property Consultants Limited and consolidated financial statements for this group are available from Companies House, Cardiff, CF14 3UZ.

The company's ultimate controlling party and largest group to consolidate these financial statements is Norfolk County Council by virtue of its ownership of 100% of the ordinary share capital of Norse Group Limited. Copies of the Norfolk County Council consolidated financial statements can be found online at the Council's website ([www.norfolk.gov.uk](http://www.norfolk.gov.uk)).

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